

February 6, 2026

Dear Parent/Carer,

Glendal Primary School is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contribution for 2026.

These contributions are essential to enable us to provide equipment and resources to support all our learning programs.

Without your contributions, we cannot continue to resource all of our programs and currently are already having to cut budgets.

We really do rely on parent contributions.

Importantly, we provide a range of devices (iPads, laptops etc.), which means that we do not ask you to provide, or maintain, a digital device. Our devices are also updated regularly and maintained by our technicians.

Your contributions also go towards online programs in maths and literacy, that are used at home, and equipment and materials used by the students at school, including their stationery.

Government schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that Glendal can offer the best possible education and support for our students.

We want to thank you for all your much needed support, whether that is through contributions, fundraising or volunteering your time. This has made a significant difference to our school and the programs we can offer.

The school makes every effort to keep the cost of items purchased and activities at a minimum and sources products from the most economical suppliers possible.

Our school website www.glendalps.vic.edu.au has the link to the Parent Payment Policy for your reference. For further information on the Department's Payment Policy, please see a one-page overview attached.

Financial Support for families

Glendal Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sport and Excursion Fund (CSEF)
- payment plans
- State Schools' Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Judy Hammer on 9803 1330 or at judy.hammer@education.vic.gov.au

Refunds

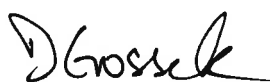
All refund requests must be made in writing. A request for a refund does not automatically equate to a full refund of monies paid.

- **Curriculum Contributions:**
Where payment has been received for the curriculum contributions and the student is exiting the school, a pro-rata refund, dependent on the number of terms the child has been enrolled at the school for, may be applicable.
- **Extra-Curricular Items and Activities:**
Students withdrawing from camps, excursions, in-school visits and extra-curricular activities can request a refund. A refund (less any non-refundable deposit) will be payable to the parent/carer after the event has occurred, if the withdrawal from the activity is due to unavoidable circumstances, i.e., illness. Proof may be required, e.g., medical certificate. Please refer to the school website for Glendal's Refund Policy.

Where the school is charged a 'group fee' as opposed to a 'per head fee', a refund cannot be calculated until all associated costs have been met.

In closing, School Council, the staff and I would like to once again, thank you for your much needed contribution during the 2025 school year and we look forward to your continued support in 2026 and beyond.

Yours sincerely,



Deborah Grossek

Principal



Raston Nga

School Council President



2026 Educational Contributions

Child's Name: _____ Class: _____

Curriculum Contributions - items and activities that students use, or participate in, to access the curriculum

Classroom consumables, materials and equipment:

- Student and Classroom stationery and requisites (\$107.00)
- Art – paint, crayons, canvas, glitter and coloured paper (\$40.00)
- Mathematics – numeracy blocks (\$28.00)
- English – book boxes (\$30.00)
- Sports – equipment (\$10.00)

Curriculum Learning Resources \$30.00

Online subscriptions include:

- Matific/My Numeracy/Essential Assessment/Wushka/Little Learners Love Literacy/Handwritingbot \$70.00

ICT devices – provision of devices from the shared classroom sets \$180.00

Total Curriculum Contributions \$495.00

Other Contributions - for non-curriculum items and activities **Amount**

Nurse and first aid equipment \$50.00

School grounds maintenance and improvements \$40.00

Glendal Primary School Hardship Fund \$20.00

Total Other Contributions \$110.00

Overall Contributions \$605.00

Payment methods:

Payment of contributions can be made by:

BPay – using your individual family code as the reference and providing notification to the school

Cash – payment via the Office

EFTPOS – via the Office or form provided

Credit Card

Card No. -

Expiry Date -

CVC

Cardholder's Name

Cardholder's Signature

Cardholder's Contact No.

Building and Library Tax Deductible Contributions 2026

Child's Name: _____ Class: _____

Tax deductible contributions

Building Fund - A tax-deductible contribution to support renovations, upgrades and maintenance of the school hall. \$ _____

Library Fund - A tax-deductible contribution to support the purchasing of books, resources and displays for the library. \$ _____

Total Tax Deductible Contributions \$ _____

Suggested Dates for Payments

We are currently accepting payments for the 2026 Parent Contributions.

Payment would be appreciated by February 27, 2026.

Payment Plans are available by contacting the Office to make arrangements for payments. Should you require any further assistance, please contact the Office.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.