

November 30<sup>th</sup>, 2021



## Re: 2022 Parent Payments Policy

Dear Parents/Guardians,

I am writing to inform you of the 2022 Parent Voluntary Contributions. Thank you to all our families who have made contributions to the school for this year, 2021.

Your contributions make a huge difference to the quality, range and number of educational programs and learning resources we are able to provide.

Glendal Primary School is recognised in the community as a high-quality government school, with a reputation for achieving outstanding academic results. We provide a diverse and engaging curriculum for children to grow and learn.

**Parent contributions are vital to maintain our high academic standards and to provide the best possible learning environment and resources for our children. Your contributions are necessary to ensure that our facilities, teaching resources, educational programs and ICT systems adequately support the school curriculum, learning goals and wellbeing. Without your continued financial support, we will need to reduce programs and/or resources.**

An outline of the Contributions for the 2022 school year is attached.

- General classroom materials and equipment. These are items and materials and resources that students use, including books, craft items, readers, paper, stationery and class materials. Parents are able to purchase these items themselves for their children, however the school is able to pass on considerable savings by buying in bulk.
- Curriculum / subject specific materials including those for: languages; music; science and technology; sport & PE; visual arts; mathematics; English; history; geography; digital technologies and robotics, etc.
- Provision and upkeep of digital devices, laptops, iPads and Chrome books across the school including technical support and infrastructure costs.  
**Importantly, and at a great saving in costs to families, we do not ask parents to purchase a device for their child. We purchase banks of devices so that all students have access to a wide range of devices.**
- Provision of digital and online learning programs to use at home and at school including the following: Literacy Planet; Matific / My Numeracy; Reading Eggs / Reading Eggs Express; Sunshine online; Story Box.
- Assessment materials and programs including standardised testing at all levels.
- Student and parent communication tools, including Compass and Google Workspace for Education apps.
- Enhanced student support, extension and wellbeing programs.
- Contributions for our Nurse, School Hardship Fund and Grounds and Facilities maintenance and works.
- Donations to the Library and Building Funds, which are tax deductible.
- First aid and hygiene costs.

**Your contributions will help to ensure that our teaching resources, educational programs and facilities remain at the standard required to support the school's efforts to provide our children with the best possible primary school education.**

We continue to upgrade our grounds, maintain our buildings to a high standard and purchase new furniture to support our positive learning and attractive environments. Continued support will ensure that all of this can be sustained.

**We continue to upgrade and maintain air conditioning in all areas and classrooms of the school, which is funded entirely by parent contributions.**

As you would be aware, throughout 2021 we have undertaken many improvements which would not have been possible if it were not for families making payments to the school. We are always trying to improve all aspects of educational provision at our school.

For example, our highly experienced School Nurse, is solely funded by the school and parent donations.

***School improvements in 2021 include:***

- Replacement of several air conditioners and maintenance of all air conditioners – this is funded entirely by parent payments and contributions
- Continued repair to concrete paths and areas
- Purchase of additional English and mathematics resources
- Continued employment of School Technician, in addition to the Technician employed by DET
- Employment of additional support teacher for the English as an Additional Language program
- Repair of the large shade sail on the basketball court
- Painting the inside of several portable classrooms
- Installation of new carpet tiles in several portable classrooms
- Repair and maintenance of our play equipment
- Installation of new Year 6 play equipment including climbing frame
- Asphalting of lower car park and installation of traffic spikes at exit
- Installation of new artificial turf and maintenance of turf areas
- Continual upkeep of school grounds
- Replacement of old school furniture (tables, chairs) with new
- Purchase of a large number of library books for students
- Extension of the bike shed and installation of bike racks
- Purchase of laptops and other equipment such as student headphones and lease of iPads
- ICT lease payments including student online programs
- Hall maintenance and installation of new sound equipment
- Extensive roof repairs across the school, drainage and gutter cleaning
- Regular tree audits and removal of dangerous branches and trees
- Complete renovation of Willow Ave entrance area to provide a new path, shelter area for Parents and students, removal of containers.

***Some of the school improvement projects planned for 2022 include:***

- A total renovation of the area of the school grounds leading down to Medina Road (during the January 2022 school holiday)
- Painting inside the Administration building and Foundation classrooms
- Purchasing additional ICT equipment, devices and robotics resources
- Installation of large shade sail to enable outdoor learning
- Adding to the improvements and maintenance of our grounds, for example: clearing weeds and planting the area along Medina Rd
- Updating some more of the classroom furniture

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- Repair of portable classroom exteriors
- Maintaining the Hall floor
- Repairs to Nottingham St school car park.

In 2022 we look forward to continuing to provide a large range of inspiring programs for our students. We will also continue a high standard of teaching and learning, including providing an environment that supports and enhances wellbeing.

As you would be aware, at our school, we make every effort to keep the cost of items and activities to a minimum and affordable for all families. It is with this in mind that School Council have decided to leave the 2022 school contributions at the same level as 2021.

### **Curriculum Student Stationery**

Glendal Primary School each year purchases materials for learning and teaching on behalf of parents/carers. By purchasing these items, we are able to obtain substantial discounts and provide a simple system where every child receives the required stationery. Curriculum Student Stationery includes:

Exercise books, pencils, a sharpener, a ruler, pens, markers, crayons, textas, highlighters, erasers, glue sticks, scissors, display books, post-it notes, sticky tape, pencil case and diaries (the later for some year levels).

Items may vary at each year level but typically include many of the above items along with other level specific items.

### **Financial Support for Families**

Our school understands that some families may experience financial difficulty and we offer a range of support options, including:

- the Camps, Sports and Excursions Fund
- a payment plan or
- subsidised school fees to which members of our school community can assist by donating to the Glendal Primary School Community Hardship Fund.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please do not hesitate to see me at school or contact me on 9803 1330 or at [glendal.ps@education.vic.gov.au](mailto:glendal.ps@education.vic.gov.au).

### **Payment Methods**

Payment of contributions can be made by:

Compass – either in full or by payment plans

BPay – using your individual family code as the reference

Cash or EFTPOS – please pay at the Office

Cheque – made payable to Glendal Primary School.

### **Refunds**

Please view our Refunds Policy on the school website [www.glendalps.vic.edu.au](http://www.glendalps.vic.edu.au).

### **Library and Hall Building Funds**

DET funding is insufficient to keep our buildings in their best condition. As a voluntary contribution to your child's education, School Council provides a tax-deductible opportunity to enable you to help improve the Library and school facilities. The Glendal Primary School Hall Building Fund is used solely for the upgrade and maintenance of our Hall. The Library Fund is used to purchase mainly books and some displays, for the Library. All donations over \$2 are fully tax deductible.

### **Grounds and Maintenance Donation**

We have worked hard to provide an excellent outdoor environment for our students and staff at Glendal Primary School. Regular maintenance of the school grounds and the meeting of safety standards, including annual inspections, is most important. DET provides some funding to address this, together with urgent works and essential items, however it is not enough to maintain a high standard of facilities. The shortfalls need to be met by locally raised funds. Donations enable for the ongoing improvements and upkeep of the existing grounds and the development of new improved school facilities for our students.

### **School Nurse**

Glendal Primary School employs a highly qualified School Nurse to provide you with first aid care, allergy management and general peace of mind about your child's wellbeing. This also enables our teachers to focus on their important education role and not have to spend time on first aid duty. There is a much higher incidence of children with allergies and medical conditions at the school which require specialised attention as well as the usual scrapes, minor accidental injuries and illnesses. Please support us to provide this level of care to your children along with an adequately stocked Health Centre.

*Importantly, our Nurse also provides advice and health information for all families and manages medication requirements for all school camps and excursions.*

### **Due Date for Payments**

**We are accepting payments for the 2022 Parent Contributions from *Wednesday December 1<sup>ST</sup>, 2021*.**

Should you elect to pay next year, we would appreciate receiving these contributions on or before *Wednesday 23<sup>rd</sup> February, 2022*. If you would prefer to pay via a Payment Plan these are available through Compass.

Payment Plans will be split into three with the first instalment due on *Monday 14<sup>th</sup> February, 2022*, the second instalment due on *Monday 16<sup>th</sup> May, 2022* and the third instalment due on *Monday 25<sup>th</sup> July, 2022*.

In closing, School Council, the staff and I would like to once again, thank you for your contribution during the 2021 school year and we look forward to your continued support in 2022 and beyond.

Yours sincerely,

**Deborah Grosseck**  
Principal



**Caroline Khoo**  
School Council President

